

**CITY OF SUNRISE POLICE OFFICERS' RETIREMENT PLAN
ADMINISTRATIVE RULE GOVERNING
PENSION PLAN TRUSTEES-IN-TRAINING PROGRAM**

WHEREAS, the Board of Trustees (the "Board") of the City of Sunrise Police Officers' Retirement Plan (the "Pension Plan") desires to adopt an administrative rule governing training of future trustees; and

WHEREAS, the Board recognizes that the duties of a trustee are substantial and require education that takes time and training; and

NOW, THEREFORE, it is hereby resolved that the following administrative rule is adopted for up to four active members who express an interest in receiving trustee training.

SECTION 1. *Creation of Trustee-in-Training Program:* There is hereby created a Sunrise Police Officers' Retirement Plan Trustee-in-Training Program (the "Program").

SECTION 2. *Purpose:* The purpose of the Program is to provide members interested in becoming Plan Trustees to gain experience and fiduciary.

SECTION 3. *Composition:* The Program shall consist of up to four active members, who shall be chosen by the majority of the Board, in the Board's exclusive direction, based upon application and interview. Plan members shall become eligible to apply after attending a quarterly meeting and expressing interest in becoming a trustee.

SECTION 4. *Attendance and Role at Meetings:* Members of the Program shall attend all meetings of the Board and shall be provided with the opportunity for fiduciary education as approved by the Board. Members of the Program shall not be permitted to vote on matters relating to the administration of the Plan but may participate, as permitted by the Board, in the discussion of any matter relating to the administration of the Plan.

SECTION 5. *Service at Pleasure of Board:* Members of the Program shall serve at the pleasure of the Board, and the composition of the Program may be altered or abolished in the Board's exclusive discretion. Program members shall be re-evaluated and re-selected in the Board's sole discretion.

SECTION 6. *Attendance at Conferences:* Members of the Program may request to attend FPPTA trustee schools located within the State of Florida. Attendance shall be pre-approved by the Board. Members of the Program are encouraged to obtain CPPT certification.


No member of the Program may be reimbursed for educational travel unless they receive a certificate of completion of the minimum number of sessions at the seminar or conference. In those cases where no certificate is provided, members of the Program shall certify that they attended the seminar or conference.


Members of the Program are encouraged to present summaries at a subsequent Board meeting, sharing their educational experiences with their colleagues. At the member's option, conference materials shall be retained by the member or placed on file at the pension office.


Members of the Program will be reimbursed under the Board's standard travel reimbursement policies.

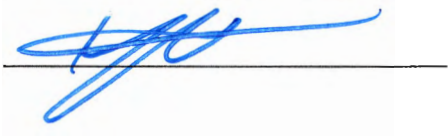
THIS ADMINISTRATIVE RULE for Plan's Trustee-in-Training Program is hereby adopted by the Board of Trustees of the City of Sunrise Police Officers' Retirement Plan, this 12 day of FEB, 2024.

BOARD OF TRUSTEES









Dated: 02-12-2024